

Renewal of District Level Society SOP

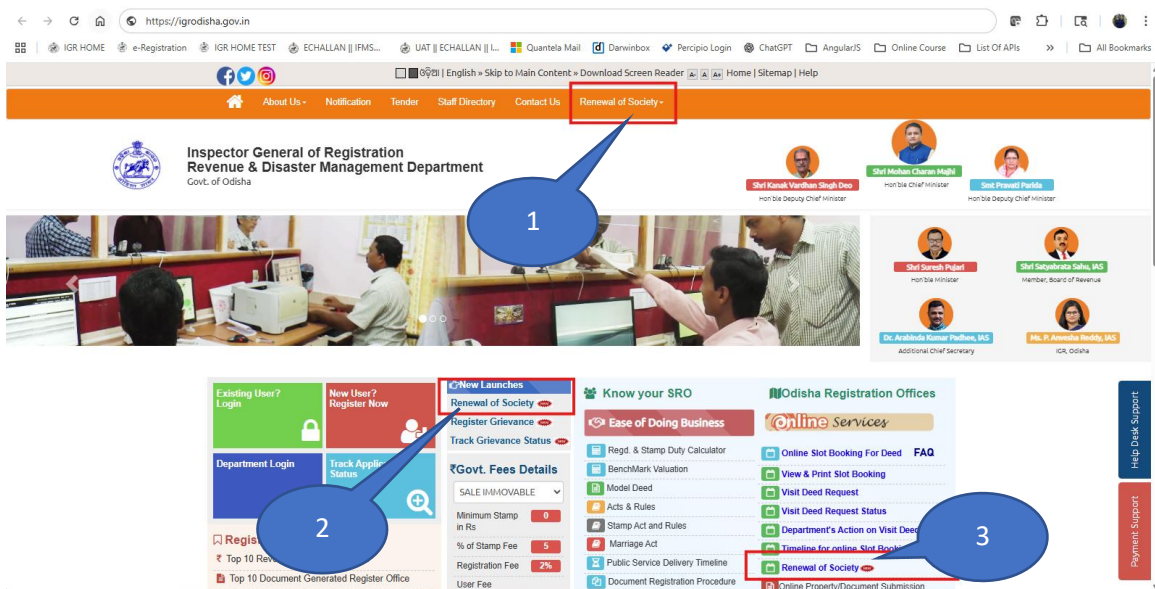
Before proceed to Renewal of Society please take a note of following points.

1. Documents required for Renewal of Societies.

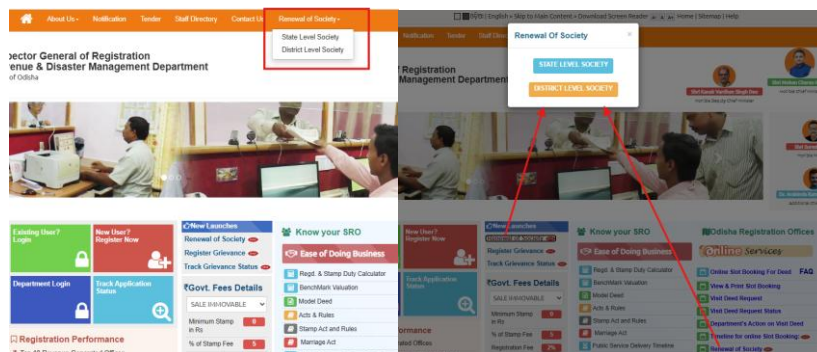
- Last five years audit and activity reports.
- Latest CC of Registration Certificate, Memorandum, Bye-Laws and Resolution of The General body meeting.
- In respect of Societies whose average annual income during the last three financial years is less than **₹1,00,000 (Rupees One Lakh only)**, the aforesaid requirement of submission of Audit Reports shall not be applicable. In such cases, the **President/Secretary shall submit an undertaking** in the prescribed format. It is a .docx file you need to fill it and convert to PDF then upload. How to download this is explained below.
- Max file size is 10MB per upload.

2. How to Apply for a Renewal of Society.

- Visit IGR portal by entering <https://www.igrodisha.gov.in>
- For easy access we have given 3 options to navigate to renewal of society search page. You can use any one of this.



- On clicking any of the above link you will be asked for which type of society you want to apply for renewal whether it is "State Level" or "District Level". You choose "District Level" here.



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- d. Choose any one option as per your society type. It will redirect to “Login” Citizen login page for authentication. Here you enter your “LOGIN ID”, “PASSWORD” and “CAPTCHA” to receive OTP on your registered mobile number. Put the OTP when prompt to validate yourself.

The screenshot shows two side-by-side login panels on a blue background. The left panel is titled 'LOGIN or SIGN UP' and contains fields for 'LOGIN ID' (filled with 'santosh.behera'), 'PASSWORD' (masked with dots), and 'ENTER CODE' (filled with 'sk6qgd'). Below the code field is a CAPTCHA image showing 'sk6qgd' and a refresh button. At the bottom are 'Back to Home' and 'LOGIN' buttons, and links for 'Forgot User Id?', 'Forgot Password?', and 'New User Registration'. The right panel is titled 'OTP VALIDATION' and has an 'ENTER OTP' field. Below it, a message states 'OTP sent successfully to your registered mobile no: XXXXXX7136'. There are 'Back to Home' and 'Validate OTP' buttons, a 'Resend OTP' button, and a timer showing '01:23'. At the bottom, it says 'For any more technical assistance please mail@ : helpdesk.igrodisha@gmail.com'.

- e. Once validated successfully you will be directly redirected to Society Renewal Search page where you can search your society to be renewed by putting Society Name or Registration No in the search textbox.

The screenshot shows the 'Society Renewal Search' page. At the top, there's a blue header with a 'Home' button, the Inspector General of Registration logo, and the text 'Inspector General Of Registration Revenue & Disaster Management Department Govt. Of Odisha'. On the right, the user's name 'SANTOSH KU BEHERA' is displayed, along with 'Citizen' status, 'PROFILE', and 'LOGOUT' buttons. A session timer shows 'This session remains active for 14:35 minutes'. Below the header is a sidebar with menu items: Document Submission, Apply New Sale Deed, View Application Status, Encumbrance Certificate, Partnership Firm, Society Registration, Certified Copy, Marriage, and Legacy Search Data. The main content area is titled 'Get Your Society Details for Renewal of Societies' and features a search box 'Search Your District Level Society'. Below the search box are instructions: '1. Search your registered society using the Society Name or Registration Number. If found, select it to proceed; otherwise, enter manually. 2. Once you enter 5 characters of your society name a dropdown will appear, you need to choose from that list and then click "Get Details". 3. If the dropdown does not show your society then, click here for legacy data entry'. There is an input field 'Enter Society Name Or Registration No' and a 'Get Details' button.

Let's Get In Touch!

Inspector General of Registration Odisha, 2nd-floor, Board of Revenue Building,
Chandinchowk, Cuttack (Odisha)-753002



Here you need to take a note of some important points.

- You need to enter at least 5 characters (although you can enter full name).
- A dropdown will appear with matching names (if searching by name), you need to choose the correct society.

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- f. There may be two types of data available “Legacy Data” and “Full Data” for your society. Make sure you choose the “Full Data Available” item in the dropdown and click “Get Details” to view the detail. The “Proceed for Renewal” button is activated.

Home | Inspector General Of Registration Revenue & Disaster Management Department Govt. Of Odisha | SANTOSH KU BEHERA | Citizen | PROFILE | LOGOUT

This session remains active for 12:19 minutes.

Get Your Society Details for Renewal of Societies

Search Your Society Name or Registration No. and, select it to proceed; otherwise, enter manually. If the dropdown does not show your society, you can proceed with manual application by clicking the "Proceed for Renewal" button. Upon clicking the "Proceed for Renewal" button, the system will prompt for Aadhaar-based consent from any one of the members.

AGAMI ODISHA | Full Data Available
AGAMI ODISHA | Legacy Data Available

Get Details

Home | Inspector General Of Registration Revenue & Disaster Management Department Govt. Of Odisha | SANTOSH KU BEHERA | Citizen | PROFILE | LOGOUT

This session remains active for 10:37 minutes.

Get Your Society Details for Renewal of Societies

AGAMI ODISHA | Full Data Available

Click "OK" to view the detail.

Proceed for Renewal

"Proceed for Renewal" button is activated.

AGAMI ODISHA | Full Data Available

Enter Society Name or Registration No and click 'Get Details'.

Proceed for Renewal

Society Details

Society Name	Registration No	Registration Date
AGAMI ODISHA	9201800009	22-MAY-2018

Address: AT/PO-RAGHUNATHPUR,BLOCK-RAGHUNATHPUR,JAGATSINGHPUR,ODISHA,INDIA,754132 | District: JAGATSINGHPUR

Governing Body Members

NAME	DESIGNATION	AADHAAR NO.	CONTACT NO.
AJAYA KUMAR DAS	TREASURER	XXXXXXXXXXXX	XXXXXXXXXX
BABAJI CHARAN SAHOO	ASSISTANT SECRETARY	XXXXXXXXXXXX	XXXXXXXXXX
DEBENDRANATH BARIK	SECRETARY	XXXXXXXXXXXX	XXXXXXXXXX
PIYARI MOHAN PATTANAİK	PRESIDENT	XXXXXXXXXXXX	XXXXXXXXXX
SARAT KUMAR ROUTH	VICE PRESIDENT	XXXXXXXXXXXX	XXXXXXXXXX

General Body Members

NAME	DESIGNATION	AADHAAR NO.	CONTACT NO.
AJAYA KUMAR DAS	TREASURER	XXXXXXXXXXXX	XXXXXXXXXX

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In Case you have only Legacy Data available the “Proceed for Legacy Data Entry” button will be activated.

The screenshot shows the user interface for society renewal. At the top, it identifies the user as Santosh Ku Behera, a Citizen, with options for Profile and Logout. The main heading is "Your Society Details for Renewal of Societies". A search box contains "ALL ODISHA TYRE DEALERS ASSOCIATION". A dropdown menu is open, showing a message: "Legacy data is available for ALL ODISHA TYRE DEALERS ASSOCIATION. You are requested to complete the remaining details by clicking the 'Proceed for Legacy Data Entry' button." Below the search box is a "Get Details" button. At the bottom right, a "Proceed for Legacy Data Entry" button is highlighted with a red arrow. A blue callout box points to this button with the text: "Click to directly go to Legacy data entry page."

Here make sure you provide latest governing and general body member data.

The screenshot shows the "Legacy Data Entry" form. The user is logged in as Santosh Ku Behera. The form is divided into sections: "SOCIETY DETAIL", "GOVERNING BODY MEMBER", "GENERAL BODY MEMBER", and "FILE UPLOAD". The "SOCIETY DETAIL" section is active, showing fields for Application Id (Not Yet Generated), Application Title, Registration Date, Name of the Society, and Primary Area of Operation. An "Alert!" message is displayed: "If you are entering legacy data for Society Renewal, ensure you provide the updated/latest Governing Body and General Body details." The "Address Detail" section shows Country (INDIA), District (CUTTACK), House/Street/Lane (PIRA BAZAR, BHANPUR, NH-SCTC-BHUBAN), State (ODISHA), Pin Code, and Village/Town/City. The "Consumer Number" section has fields for Electricity Consumer No and Water Consumer No. A "Proceed for Legacy Data Entry" button is highlighted with a red arrow from the previous screenshot.

Now consider you have either enter all latest information in Legacy entry or You have already had Complete data.

- g. Once you click “Proceed for Renewal” button you will be asked to obtain consent form either **President or Secretary** of the society.
- h. You need to select either **President or Secretary** and input his/her **Aadhaar number**. An OTP will be forwarded to **registered mobile number linked with the Aadhaar**.

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- i. You need to put the **OTP** when asked to obtain consent.

The screenshot shows a web portal for society renewal. A modal window is open with the title "Please obtain consent from the President or Secretary of the Society." It contains a dropdown menu for "Select President or Secretary" with "PYARI MOHAN PATTANAİK (PRESIDENT)" selected, and a text input field for "Aadhaar Number" with "XXXXXXXX4545" entered. A green "Verify Aadhaar" button is visible. A red arrow points from the "Proceed for Renewal" button to the modal. Below the modal, a table lists the governing body members.

NAME	DESIGNATION	AADHAAR NO.	CONTACT NO.
AJAYA KUMAR DAS	TREASURER	XXXXXXXXXXXX	XXXXXXXXXX
BABAJI CHARAN SAHOO	ASSISTANT SECRETARY	XXXXXXXXXXXX	XXXXXXXXXX
DEBENDRANATH BARIK	SECRETARY	XXXXXXXXXXXX	XXXXXXXXXX
PYARI MOHAN PATTANAİK	PRESIDENT	XXXXXXXXXXXX	XXXXXXXXXX
SARAT KUMAR ROUSTRAY	VICE PRESIDENT	XXXXXXXXXXXX	XXXXXXXXXX

This is a close-up of the consent form. It shows the "Verify Aadhaar" button and the "Enter OTP" section with a text input field containing "XXXXXX". Below the input field are "Verify OTP" and "Reset" buttons. A red notification message at the bottom reads "OTP Generated & Sent to Email (sa*****@gmail.com)".

3. Put Aadhaar OTP

3. Click "verify OTP" to authenticate or get consent

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Please obtain consent from the President or Secretary of the Society. ✕

Select President or Secretary

PYARI MOHAN PATTANAİK (PRESIDENT) ▾

Aadhaar Number

XXXXXXXX4545

Verify Aadhaar

Success! ✕

Consent from PYARI MOHAN PATTANAİK (PRESIDENT) has been obtained successfully.

Ok

Once consent obtained successfully click "Ok".

DESIGNATION

AADHAA

- j. Once you click "Ok" you will be redirected to Renewal Data Entry page where you need to upload:

Last 5 years audit / under taking and activity report.

Latest CC of registration certificate

Latest CC of Bylaws

Latest CC of memorandum

Latest CC of Resolution of general body meeting.

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This session remains active for 14:49 minutes.

Home

 Inspector General Of Registration
Revenue & Disaster Management Department
Govt. Of Odisha

SANTOSH KU BEHERA
Citizen
[PROFILE](#) [LOGOUT](#)

Society Details (State Level)

SOCIETY NAME	SOCIETY APPR. ID	SOCIETY REG. NO.	REG. DATE	ADDRESS	RENEWAL STATUS
AGAMI ODISHA	12201700008	9201800009	22-MAY-2018	AT/PO/BLOCK- RAGHUNATHPUR,RAGHUNATHPUR,JAGATSINGHPUR,ODISHA,INDIA,754132	KINDLY UPLOAD THE AUDIT AND ACTIVITY REPORTS FOR THE LAST FIVE FINANCIAL YEARS.

Documents required for Renewal of Societies

1. Documents required for Renewal of Societies.

- Last five years audit and activity reports.
- Latest CC of Registration Certificate, Memorandum, Bye-Laws and Resulation of The General body meeting
- In respect of Societies whose average annual income during the last three financial years is less than ₹1,00,000 (Rupees One Lakh only), the aforesaid requirement of submission of Audit Reports shall not be applicable. In such cases, the **President/Secretary shall submit an undertaking** in the prescribed format enclosed herewith ([Undertaking Format](#)).

2. Important Notes:

- You are required to upload both the Audit Report (Or Undertaking) and Activity Report for each financial year. Partial uploads should be avoided.
- The "Submit" button will be enabled only after all required documents have been successfully uploaded. To upload click "Upload & Save"
- Each time you click on the "Submit" button, consent from **President or Secretary** of the society will be required.
- Upon successful receipt of consent, you will be redirected to the payment process.
- Max file size: 10 MB per upload.

FINANCIAL YEAR	AUDIT REPORT OR UNDERTAKING	ACTIVITY REPORT	ACTION / STATUS
2022-2023	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2023-2024	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2024-2025	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2025-2026	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2026-2027	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.

DOCUMENT FOR RENEWAL	UPLOAD / VIEW	NUMBER OF PAGES	ACTION / STATUS
Latest CC of Registration Certificate	<input type="button" value="Choose File"/> No file chosen	0	Upload Pending.
Latest CC of Memorandum	<input type="button" value="Choose File"/> No file chosen	0	Upload Pending.
Latest CC of Bye-Laws	<input type="button" value="Choose File"/> No file chosen	0	Upload Pending.
Resolution of The General Body Meeting	<input type="button" value="Choose File"/> No file chosen	0	Upload Pending.

[Upload & Save](#) [Submit](#) [Payment Receipt](#)

In respect of Societies whose average annual income during the last three financial years is less than **₹1,00,000 (Rupees One Lakh only)**, the aforesaid requirement of submission of Audit Reports shall not be applicable. In such cases, the **President/Secretary shall submit an undertaking** in the prescribed format

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- Max file size: 10 MB per upload.

Undertaking Format (7).docx
11.2 KB • Done

Full download history

Click to download prescribe format. Fill it, convert to PDF and upload instead of Audit report where ever required.

FINANCIAL YEAR	AUDIT REPORT OR UNDERTAKING	ACTIVITY REPORT	ACTION / STATUS
2022-2023	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2023-2024	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2024-2025	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2025-2026	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2026-2027	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.

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FINANCIAL YEAR	AUDIT REPORT OR UNDERTAKING	ACTIVITY REPORT	ACTION / STATUS
2022-2023	<input type="button" value="Choose File"/> audit - 1.pdf	<input type="button" value="Choose File"/> activity - 2.pdf	Upload Pending.
2023-2024	<input type="button" value="Choose File"/> audit - 1.pdf	<input type="button" value="Choose File"/> activity - 2.pdf	Upload Pending.
2024-2025	<input type="button" value="Choose File"/> audit - 2.pdf	<input type="button" value="Choose File"/> activity - 2.pdf	Upload Pending.
2025-2026	<input type="button" value="Choose File"/> activity - 2.pdf	<input type="button" value="Choose File"/> audit - 1.pdf	Upload Pending.
2026-2027	<input type="button" value="Choose File"/> audit - 1.pdf	<input type="button" value="Choose File"/> activity - 2.pdf	Upload Pending.

DOCUMENT FOR RENEWAL	UPLOAD/VIEW	NUMBER OF PAGES	ACTION / STATUS
Latest CC of Registration Certificate	<input type="button" value="Choose File"/> Certificate.pdf	0	Upload Pending.
	<input type="button" value="Choose File"/> ByLaw.pdf	0	Upload Pending.
	<input type="button" value="Choose File"/> Memorandum.pdf	0	Upload Pending.
	<input type="button" value="Choose File"/> Resolution Of Body Meeting.pdf	0	Upload Pending.

Click to upload files and Save.

Society Details (State Level)

SOCIETY NAME AGAMI ODISHA	ADDRESS AT/PO/BLOCK-HPUR,RAGHUNATHPUR,JAGATSINGHPUR,ODISHA,INDIA,754132	RENEWAL STATUS DATA ENTRY IN PROGRESS
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Documents required for Renewal of Societies

- Documents required for Renewal of Societies.
 - Last five years audit and activity reports.
 - Latest CC of Registration Certificate, Memorandum, Bye-Laws and Resolution of The General body meeting
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- Important Notes:
 - You are required to upload both the Audit Report (Or Undertaking) and Activity Report for each financial year. Partial uploads should be avoided.
 - The "Submit" button will be enabled only after all required documents have been successfully uploaded. To upload click "Upload & Save"
 - Each time you click on the "Submit" button, consent from President or Secretary of the society will be required.
 - Upon successful receipt of consent, you will be redirected to the payment process.
 - Max file size: 10 MB per upload.

Alert!

Successfully upload Audit & Activity report for financial year : 2022-2023
 Successfully upload Audit & Activity report for financial year : 2023-2024
 Successfully upload Audit & Activity report for financial year : 2024-2025
 Successfully upload Audit & Activity report for financial year : 2025-2026
 Successfully upload Audit & Activity report for financial year : 2026-2027
 Successfully upload Latest CC of Registration Certificate
 Successfully upload Latest CC of Memorandum
 Successfully upload Latest CC of Bye-Laws
 Successfully upload Resolution of The General Body Meeting

FINANCIAL YEAR	AUDIT REPORT OR UNDERTAKING	ACTIVITY REPORT	ACTION / STATUS
2022-2023	View	View	<input type="button" value="Delete"/>
2023-2024	View	View	<input type="button" value="Delete"/>
2024-2025	View	View	<input type="button" value="Delete"/>

k. You can view / delete file if you want.

l. Once you have successfully upload all required files "Submit" button will be activated.

Documents required for Renewal of Societies

- Documents required for Renewal of Societies.
 - Last five years audit and activity reports.
 - Latest CC of Registration Certificate, Memorandum, Bye-Laws and Resolution of The General body meeting
 - In respect of Societies whose average annual income during the last three financial years is less than ₹1,00,000 (Rupees One Lakh only), the aforesaid requirement of submission of Audit Reports shall not be applicable. In such cases, the President/Secretary shall submit an undertaking in the prescribed format enclosed herewith ([Undertaking Form](#)).
- Important Notes:
 - You are required to upload both the Audit Report (Or Undertaking) and Activity Report for each financial year. Partial uploads should be avoided.
 - The "Submit" button will be enabled only after all required documents have been successfully uploaded. To upload click "Upload & Save"
 - Each time you click on the "Submit" button, consent from President or Secretary of the society will be required.
 - Upon successful receipt of consent, you will be redirected to the payment process.
 - Max file size: 10 MB per upload.

FINANCIAL YEAR	AUDIT REPORT OR UNDERTAKING	ACTIVITY REPORT	ACTION / STATUS
2022-2023	View	View	<input type="button" value="Delete"/>
2023-2024	View	View	<input type="button" value="Delete"/>
	View	View	<input type="button" value="Delete"/>
	View	View	<input type="button" value="Delete"/>
	View	View	<input type="button" value="Delete"/>

DOCUMENT FOR RENEWAL	UPLOAD/VIEW	NUMBER OF PAGES	ACTION / STATUS
Latest CC of Registration Certificate	View	1	<input type="button" value="Delete"/>
Latest CC of Memorandum	View	3	<input type="button" value="Delete"/>
Latest CC of Bye-Laws	View	5	<input type="button" value="Delete"/>
Resolution of Body Meeting	View	2	<input type="button" value="Delete"/>

You can view files if you want.

"Submit" button activated.

You can delete and reupload files if you want.

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m. Click "Submit" to check society detail confirmation box.

FINANCIAL YEAR
AUDIT REPORT OR UNDERTAKING
ACTIVITY REPORT
ACTION / STATUS

RENEWAL OF SOCIETY CONFIRMATION
Citizen Submission Summary

Society Details

Application No	9112201700008	Registration No	9201800009
Society Name	JAGAMI ODISHA		
Address	AT/PO-RAGHUNATHPUR,BLOCK-RAGHUNATHPUR,JAGATSINGHPUR,ODISHA,INDIA,754132		
Primary Area of Operation/ District	JAGATSINGHPUR	Registration/ Application Date	22-MAY-2018

Governing Body Members

#	Name	Designation	Gender	Age	Mobile	Aadhaar	Address	Joining Date
1	AJAYA KUMAR DAS	TREASURER	Male	0	X000007701	X0000001908	AT-HARISHPUR,PO-TARAPUR,PS-RAGHUNATHPUR,ODISHA,JAGATSINGHPUR,ODISHA,INDIA,0	28-OCT-2021
2	BABAJI CHARAN SAHOO	ASSISTANT SECRETARY	Male	0	X000007701	X0000001045	AT-KUSIARAL,PO-KUSIARAL,ODISHA,KENDRAPARA,ODISHA,INDIA,0	28-OCT-2021
3	DEBENDRANATH BARIK	SECRETARY	Male	0	X000007701	X00000018186	AT-SAMANTARAPUR,PO/PS-KISHONNAGAR,ODISHA,CUTTACK,ODISHA,INDIA,0	28-OCT-2021
4	PYARI MOHAN PATTANAİK	PRESIDENT	Male	0	X000007701	X0000009613	AT-MALIÄNCHA, PO-GADAMA,PS-BIRIDI,ODISHA,JAGATSINGHPUR,ODISHA,INDIA,0	28-OCT-2021
5	SARAT KUMAR RÖUTRAY	VICE PRESIDENT	Male	0	X000007701		AT-BRAHMANBADA, PO-DAMODARPUR,PS-KANDARPUR,ODISHA,CUTTACK,ODISHA,INDIA,0	28-OCT-2021

General Body Members

#	Name	Designation	Gender	Age	Mobile	Aadhaar	Address	Joining Date
1	AJAYA KUMAR DAS	TREASURER	Male	0	X000007701	X0000001908	AT-HARISHPUR,PO-TARAPUR,PS-RAGHUNATHPUR,ODISHA,JAGATSINGHPUR,ODISHA,INDIA,0	28-OCT-2021
2	BABAJI CHARAN SAHOO	ASSISTANT SECRETARY	Male	0	X000007701	X0000001045	AT-KUSIARAL,PO-KUSIARAL,ODISHA,KENDRAPARA,ODISHA,INDIA,0	28-OCT-2021
3	DEBENDRANATH BARIK	SECRETARY	Male	0	X000007066	X00000018186	AT-SAMANTARAPUR,PO/PS-KISHONNAGAR,ODISHA,CUTTACK,ODISHA,INDIA,0	28-OCT-2021
4	NIRMALENDU SHOME	EXECUTIVE BODY MEMBER	Male	0	X000007701	X0000009883	AT-SAR(KARSAHI(GOPALPUR),PO/PS-RAGHUNATHPUR,ODISHA,JAGATSINGHPUR,ODISHA,INDIA,0	28-OCT-2021
5	PYARI MOHAN PATTANAİK	PRESIDENT	Male	0	X000007701	X0000009613	AT-MALIÄNCHA, PO-GADAMA,PS-BIRIDI,ODISHA,JAGATSINGHPUR,ODISHA,INDIA,0	28-OCT-2021
6	RABINDRA KUMAR MOHAPATRA	EXECUTIVE BODY MEMBER	Male	0	X000007701	X00000017193	AT/PO-RAGHUNATHPUR,PS-RAGHUNATHPUR,ODISHA,JAGATSINGHPUR,ODISHA,INDIA,0	28-OCT-2021
7	SARAT KUMAR RÖUTRAY	VICE PRESIDENT	Male	0	X000007701		AT-BRAHMANBADA, PO-DAMODARPUR,PS-KANDARPUR,ODISHA,CUTTACK,ODISHA,INDIA,0	28-OCT-2021
8	SRIÄACHHA DASH MOHADATRA	EXECUTIVE BODY MEMBER	Male	0	X000007701	X0000003597	AT/PO-SIRLO NABAGRAM,PS-KISHONNAGAR,ODISHA,CUTTACK,ODISHA,INDIA,0	28-OCT-2021
9	SURESH CHANDRA RÖUT	EXECUTIVE BODY MEMBER	Male	0	X000007701	X0000001059	AT/PO-RADHANGA,PS-RAGHUNATHPUR,ODISHA,JAGATSINGHPUR,ODISHA,INDIA,0	28-OCT-2021

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.

Confirm & Submit

n. Tick the check box will activate the "Confirm & Submit" button. Click this button to obtain consent from President or Secretary of the society by Aadhaar OTP validation similar to what we have done in Society search page.

FINANCIAL YEAR
AUDIT REPORT OR UNDERTAKING
ACTIVITY REPORT
ACTION / STATUS

2022-2023			Delete
2023-2024			Delete
2024-2025			Delete
2025-2026			Delete
2026-2027			Delete

Please obtain consent from the President or Secretary of the Society. X

Select President or Secretary
 BIJAYA KUMAR SWAIN (PRESIDENT)

Aadhaar Number
 XXXXXXXX4545

Verify Aadhaar

Enter OTP
 889930

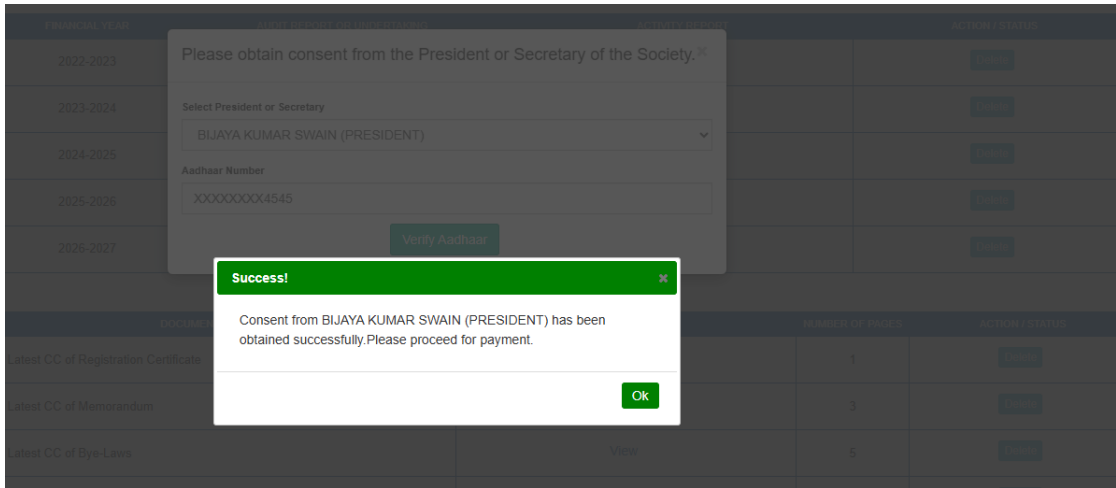
Verify OTP
ReVerify

OTP Generated & Sent to Registered Mobile (*****5954) & e-mail ID (sa*****@gmail.com)

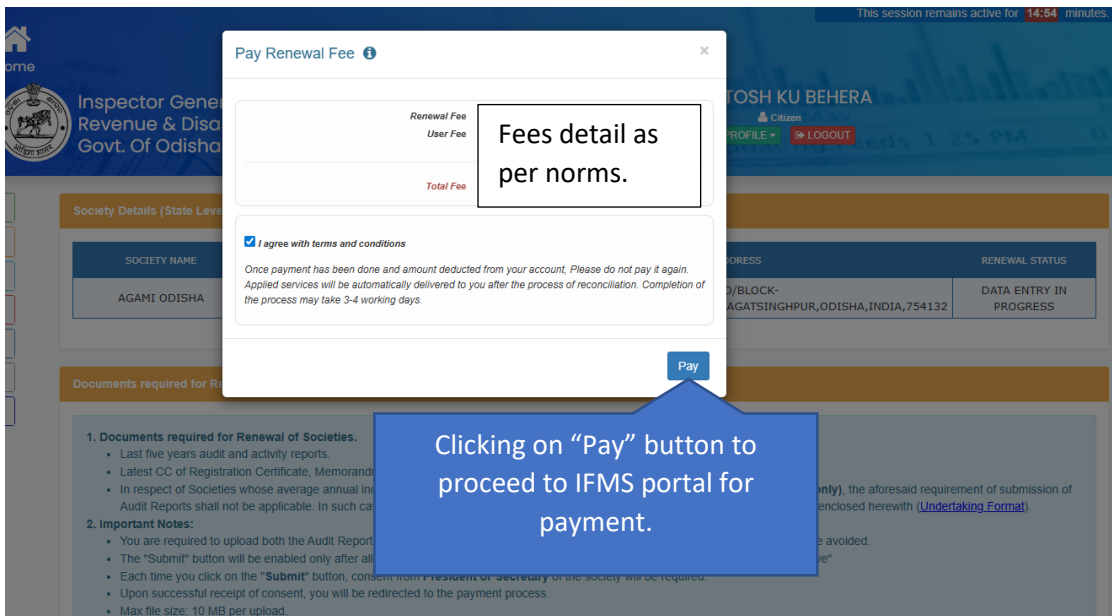
	NUMBER OF PAGES	ACTION / STATUS
Latest CC of Registration Card	1	Delete
Latest CC of Memorandum	3	Delete
Latest CC of Bye-Laws	5	Delete
Resolution of The General Body Meeting	2	Delete

Upload & Save
Submit
Payment Receipt

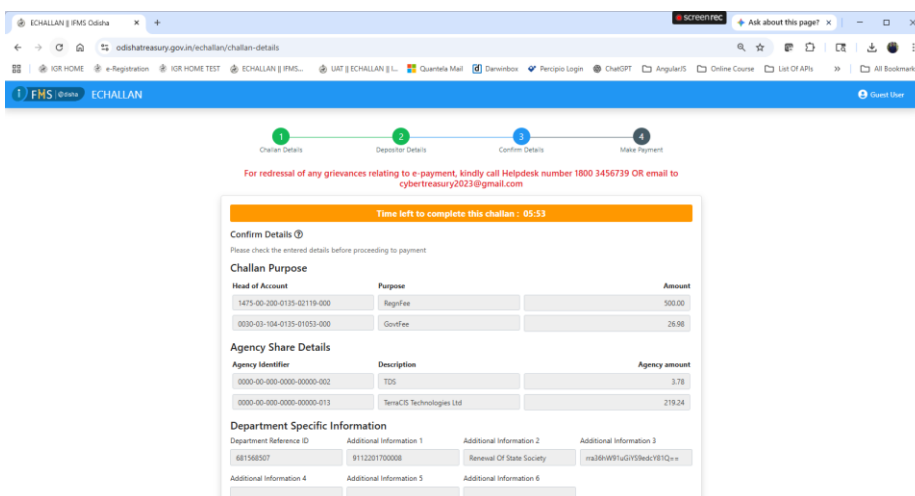
Renewal of District Level Society SOP



- o. Once consent obtained successfully you will be asked for payment as per norms.

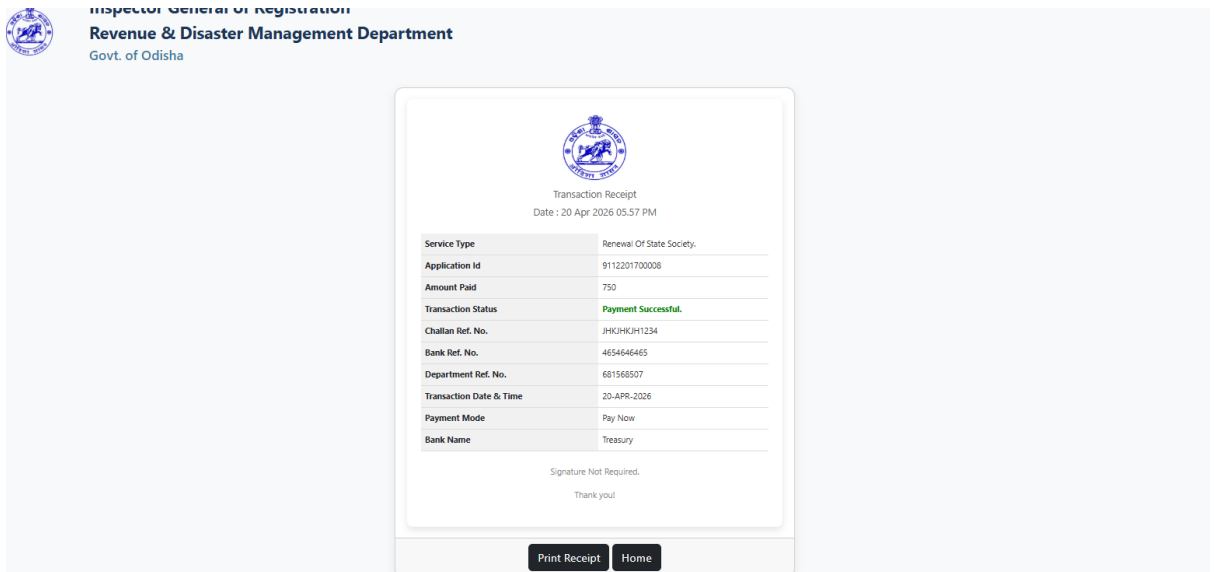


- p. Pay the amount in IFMS portal.

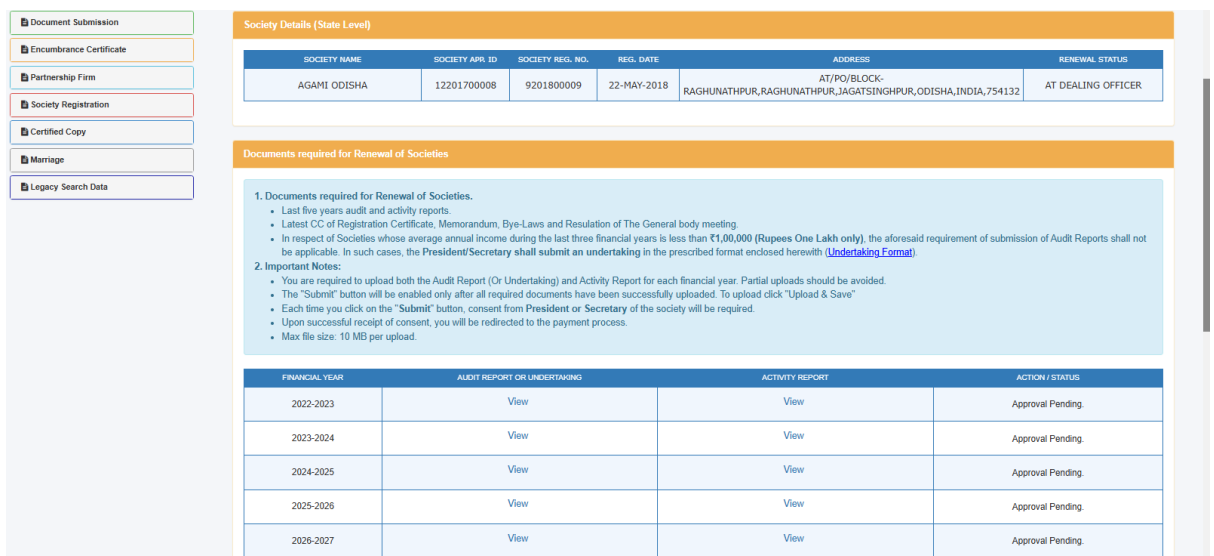
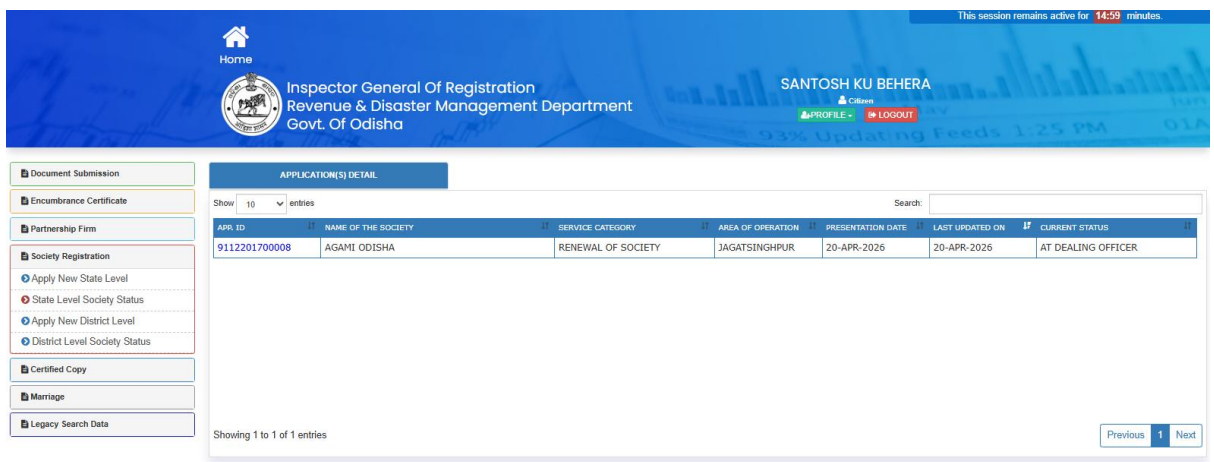


Renewal of District Level Society SOP

- q. A receipt will be generated for successful payment.



- r. You can track the application status in “State Level Society Status” link in the menu under “Society Registration”.



Renewal of District Level Society SOP

- s. Once your society get approved you can download certificate from logging in to IGR portal or from the publicly accessible list.

The screenshot displays the 'View District Society Registration' interface. On the left is a 'Citizen Corner' menu with options like 'Ease of Doing Business', 'Regd. & Stamp Duty Calculator', 'Model Deed', 'Acts & Rules', 'Stamp Act and Rules', 'Marriage Act', 'Partnership Firm Registration', 'Society Registration', and 'Public Service Delivery Timeline'. The main area features a search bar and a table of registration records.

SOCIETY NAME	TYPE	DISTRICT	REGO. DATE	REGO. NO	ADDRESS	VIEW
DA MAHA SAMAJ,	REGISTRATION OF SOCIETY	DEOGARH	18-APR-2026	820260300005	MIRIGIDIA SAHI, MIRIGIDIA SAHI, DEOGARH, ODISHA	View Print
TI SHISHU MANDIR,	REGISTRATION OF SOCIETY	DEOGARH	18-APR-2026	820260300004	SARASWATI SHISHU MANDIR, REAMAL, REAMAL, DEOGARH, ODISHA	View Print
IG BODY OF TI SHISHU MANDIR, OGARH	REGISTRATION OF SOCIETY	DEOGARH	18-APR-2026	820260300003	GUNDICHA MANDIR LANE, DEOGARH, DEOGARH, ODISHA	View Print
TEE SHISHU VIDYA KRICHALANA NDHAL	REGISTRATION OF SOCIETY	DEOGARH	18-APR-2026	820260300001	KANDHAL, KANDHAL, DEOGARH, ODISHA	View Print
ZILLA DHA, KUDAMATIA, JATI OGARH	REGISTRATION OF SOCIETY	DEOGARH	18-APR-2026	820260200002	RAJAMUNDA, RAJAMUNDA, DEOGARH, ODISHA	View Print
ABHUBABA SWYAM A GOSTHI	REGISTRATION OF SOCIETY	BOUDH	17-APR-2026	620250900013	BASUDEV PALI, BASUDEV PALI, BOUDH, ODISHA	View Print
JAR YUVA PARISAD	REGISTRATION OF SOCIETY	KENDRAPARA	10-APR-2026	1620251200047	NUAGAN, NUAGAN, KENDRAPARA, ODISHA	View Print
CHANDI YUBAK AGANNATHPUR	REGISTRATION OF SOCIETY	KENDRAPARA	10-APR-2026	1620251200046	JAGANNATHPUR, JAGANNATHPUR, KENDRAPARA, ODISHA	View Print

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